



The Management Corporation Strata Title Plan No. 3582

7 Thomson Lane #01-04 Singapore 297725

Tel: 6570 6901 Fax : 6570 6905 Email : skyeleven@singnet.com.sg

APPLICATION OF BULK DELIVERY / HOUSE MOVING

** To be completed by Subsidiary Proprietor and to submit seven (7) days before commencement of work.*

Applicant's Name: _____ ***Owner/Tenant Blk/Unit** : _____ / _____

Contact No. : _____ (hm) _____ (hp)

Date of shifting : _____ **Time of shifting:** _____

Type of Shifting : **Moving In** **Moving Out**

I/We hereby agree and undertake to ensure that my mover (s) abide by all terms and conditions as attached and set out in the House Rules. Any damages to the building or equipment caused by the moving of furniture or other effects shall be replaced or repaired at the expense of the residents concerned.

Signature of Applicant

Date

Part I: - Particulars of Movers

Name of Company : _____

Address of Company : _____

Contact No : _____ (ofc) _____ (fax)

Contact Person : _____ (name) _____ (hp)

Terms & Conditions:

- a. Bulky deliveries and house removal should be carried out during the following hours:
 - Monday to Friday : 0900 hrs - 1730 hrs
 - Saturday : 0900 hrs - 1300 hrs
 - Sunday, Eve of Public Holiday : Strictly no moving activity allowed & Public Holiday
- l. Permission from the Management shall be obtained **7 days in advance** for any bulky delivery and house removal activity.
- m. The applicant is required to place a deposit of S\$1000.00 (free of interest) with the Management before any bulk delivery or house removal work can be permitted. Cheque must be made payable to "The Management Corporation Strata Title Plan No. 3582".
- n. The applicant is required to place a non refundable payment of S\$50.00 per day for the usage of the lift padding.
- o. Upon entry, the Contractor's Pass must be worn by the Contractors/ or Personnel at all times in the estate.
- p. The applicant must ensure that adequate measures are taken to protect the common property during any bulky deliveries or house removing work.
- q. Workmen carrying out delivery/ removal should use only designated lifts and staircases so as not to inconvenience residents.
- r. No heavy machinery is allowed in the lift.
- s. Unwanted materials, debris etc should not be left in the corridors, lift lobbies, fire escape staircase or any other common areas in the building. Otherwise, they will be removed and the cost will be charged to the residents concerned.
- t. Vehicles weighing more than 2.5 tonnes are not allowed into the estate. 20-foot containers/ vehicles are not permitted to enter and/or park in the estate.

I/We confirm that I/We have read and understand the House Rules governing the house movers in Sky@eleven. I/We undertake to be responsible for any damages caused to the common properties by myself and/or my workers. The cost of repair shall be borne by us.

Name & Signature of Mover

NRIC No.

Date

Company Stamp



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Part II:- For Official Use

Bank / Cheque no: _____ Deposit Amount: \$1,000.00

* The Management Corporation Strata Title Plan No. 3582

Cash \$1,000.00

Bank / Cheque no: _____ Rental Fee of Lift Padding Per Day Amount: \$50.00

* The Management Corporation Strata Title Plan No. 3582

Cash \$50.00

Process By: _____

Receipt No: _____

Part III: - Acknowledgement of Receipt of Deposit

I/We, hereby acknowledged the receipt of our Cash / cheque: being the deposit for our bulk delivery / house moving.

Name: _____ Signature: _____

Date: _____